



PHILLIPS

Programs for Children and Families

Employment Application — Transportation Department

7010 Braddock Road, Annandale, VA 22003 • 8920 Whiskey Bottom Road, Laurel, MD 20723 • *An Equal Opportunity Employer*

Please Print — *Complete information and satisfactory verification thereof is a condition of employment.*

Personal Information				
Last name		First	Middle	Social Security number
Street address		City		State ZIP
Primary position or type of work applied for				
Home telephone number ()		Business telephone number ()		May we discreetly call you at work? <input type="checkbox"/> Yes <input type="checkbox"/> No
How were you introduced to PHILLIPS Programs? <input type="checkbox"/> advertisement <input type="checkbox"/> friend, relative <input type="checkbox"/> walk-in <input type="checkbox"/> other (explain)				
Were you previously employed by us? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, when?		
Salary range or minimum earnings sought		Available to begin work		Are you under age 19? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you eligible to work in the U.S.? <i>If offered employment, you will be required to provide documentation to verify eligibility.</i> <input type="checkbox"/> Yes <input type="checkbox"/> No				
Have you pled "guilty" or "no contest" to, or been convicted of, any crime including child abuse? <input type="checkbox"/> Yes <input type="checkbox"/> No The nature and type of the crime will be considered in hiring and a "yes" answer will not automatically disqualify you. If yes, please provide dates and details below:				
Do you have any pending charges held against you at this time? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide dates and details below:				
Education Record				
High school name and location				
Last full year attended (<i>circle one</i>) 9 10 11 12		Certificate/Degree		
College name and location				
Last full year attended (<i>circle one</i>) 1 2 3 4		Certificate/Degree		Major
Special Skills — <i>List any additional experiences, special skills, or qualifications you feel are applicable to the position for which you are applying.</i>				

