



PHILLIPS School~Fairfax
11230 Waples Mill Road, Ste. 100
Fairfax, VA 22030

Acceptable Use Policy Contract SY 2017-2018

PHILLIPS has a computer lab and two computers in each classroom where students have access to the Internet. The Internet is an expansive technology network. Students can do many outstanding things on the Internet: email people around the world learning about other countries and cultures, read the current news articles, find information for projects and research papers, or view movies created to teach a concept. Students are responsible for using the Internet correctly and not for inappropriate activities.

RULES FOR THE INTERNET

1. Use the internet for educational purposes and only when PHILLIPS staff is present.
2. Exercise good judgment in visiting sites.
3. Be polite and use appropriate language in online communications. Be careful of jokes or statements, which might offend people. Do not use profanity, obscenity or other language, which may be offensive to another.
4. CD's, DVD's and flash drives cannot be brought from home for school use.
5. Phillips has Websense, which does screen sites that might be objectionable. However, it is still possible to open a site that is inappropriate. Students are not to look for or use such sites.
6. Upon visiting an appropriate site, students should not give out their name, address, or phone number. They should not give out personal information of any other student.
7. Do not make any purchases on the internet or use the internet for any commercial or illegal activity.
8. Always report any misuse of the internet to PHILLIPS staff.

RULES FOR COMPUTER USE:

1. Do not modify or rearrange keyboards, individual key caps, monitors, software, printers, or other equipment or program settings on school computer stations.
2. Do not change or delete files belonging to others or copy commercial software in violation of copyright.
3. Be polite and use appropriate language in all written communications.

Failure to follow the above rules will result in contact with parent(s) and loss of privileges.

DECLARATION OF UNDERSTANDING AND ADHERENCE

I, the parent/guardian of _____ (*Student's name*), understand that my son/daughter must adhere to the terms of this policy. I understand that access to the internet at PHILLIPS is a privilege, not a right. While the internet is to be used for educational purposes, I understand that my son/daughter will have access to external computer databases, networks, etc., that are inappropriate and objectionable. I acknowledge that it is impossible for PHILLIPS to screen or review all of the materials available throughout these sources. I accept responsibility to set and convey standards for appropriate and acceptable use to my son/daughter when using the internet at PHILLIPS or any other electronic media or communications associated with PHILLIPS.

I agree that my son/daughter may have access to the Internet while at PHILLIPS. I further understand that my son/daughter will receive a copy of these rules in a student format and will need to agree to abide by these rules in order to use the internet.

Parent/Guardian Signature

Date

Student's Name

If you have any questions or concerns about this policy, please feel free to call Alteasha Ervin, Program Director (703) 591-1146 ext. 312.